

NOT YET RATIFIED

GREAT RISSINGTON PARISH COUNCIL

Minutes of meeting held on Tuesday, 5 June, 2018 at the Great Rissington Club

Present: Parish Councillors Richard Cleverly (Chairman), John Durrant (Vice Chairman), Jane Carter, Graham Ramsay, Jenny Stewart.

In attendance: District Councillor Mark MacKenzie-Charrington, LGE (??)

1 Apologies for absence

Apologies for absence was received from Parish Councillor Natasha Sheasby, Michael Saunders (Parish Clerk) and County Councillor Nigel Moore. The Chairman asked if there were any financial interests to be declared. No such declarations were made.

2 Minutes of meeting held on 1 May 2018

The minutes of the meeting held on 1 May were approved and signed by the Chairman as an accurate record.

3 Accounts and financial matters

The accounts for the period to 1 June were reviewed and agreed.

4 Matters arising

Annual governance statement

John Durrant presented the annual governance statement on behalf of the Parish Clerk. John advised that, as a parish council with a turnover of less than £25,000 per annum, we are no longer required to submit annual accounts for external audit, provided residents are given 28 days in which to examine the accounts. This facility needs to be advertised on the village website and the notice board, which the Parish Clerk will action on his return. The Chairman signed and dated the annual governance statement on behalf of the parish council.

Annual accounts

John Durrant presented the annual accounts on behalf of the Parish Clerk. The accounts were approved and signed off. On behalf of the parish council, John thanked David Turnbull for again fulfilling the role of internal auditor.

ICO registration payment

John Durrant said that the Gloucestershire Association of Parish & Town Councils (GAPTC) advise that small parish councils are not required to register with the Information Commissioner's Office (ICO) at a cost of £40 but many have chosen to do so in order to avoid

possible uncertainty. After some discussion, it was agreed to register. Parish Clerk to action on his return.

GDPR policy

John Durrant presented the draft policy on behalf of the Parish Clerk. It was agreed that, once registered with the ICO, the policy should be placed on the village website by the Parish Clerk.

WW1 centenary

John Durrant noted that the 100th anniversary of the end of World War I will be commemorated in November. He proposed the occasion should be marked in Great Rissington, given the village's strong heritage in relation to sacrifices made. John drew attention to the "There But Not There" initiative being mounted by military charities, involving silhouettes and statuettes of WW1 soldiers. Graham Ramsay supported the proposal, and suggested some kind of snapshot of life in Great Rissington 100 years on from the end of the Great War be pulled together for the information of future generations. The Chairman opened the meeting to the floor to enable Janne Bishop and Sheila Jesson to explain plans for commemorative service at the church at 3 pm on 11 November, including readings and the involvement of young people in reading the names of the 13 fallen Great Rissingtonians. It was reported that approximately 10 members of the Royal British Legion in Bourton had agreed to attend this year's service. John advised that the parochial church council could apply for up to 10 silhouettes free of charge if certain conditions were met and Mark MacKenzie Charrington reminded the meeting he had a budget of £750 to donate towards such commemorative events. It was agreed that the parish council will apply for funding for 5 silhouettes from Mark's budget and that, if the PCC were unsuccessful in gaining funding, the parish council would consider purchasing sufficient silhouettes.

Request for action

Graham Ramsay reported a resident's complaint about the uneven surface of the footpath between the Lamb Inn and Green Cottage. He understood Nigel Moore has offered some additional time from the lengthsman initiative and suggested the work might be incorporated into this. It was agreed that Graham will contact Nigel Moore direct to request the addition of this work.

Graham further suggested that "requests for action" might in future be a standing agenda item in order to encourage residents to put forward ideas and concerns that could be actioned by the parish, district or county councillors. John Durrant and Jane Carter felt that such matters could be dealt with under any other business, but it was agreed to trial this for a period of time in order to assess impact.

5 Planning

Applications 18/01428/FUL in relation to the erection of a cottage at 40 The Yard (revision to application 17/03292/FUL) and 18/01870/TCONR in relation to tree cutting at 3 Lane End were considered and no objections were forthcoming.

6 County and District Councillors' reports

County Councillor Nigel Moore was unable to attend. District Councillor Mark MacKenzie-Charrington reported that he had recently had sight of the Cotswold Housing Completion Report, which clearly shows that housing development, including affordable housing, across the Cotswold District as a whole has increased significantly in recent times. For example, between April 2017 and March 2018, 911 houses were recorded as having been completed in the district, up from an average of 430 in the previous 10 years. Indications are that this will continue in 2018/19. In Great Rissington, 4 houses have been built since April 2011 with consents agreed for 2 more. In Lower and Wick Rissingtons, the figures are 2 houses each. In Upper Rissington, 450 homes have been built in the past 9 years, more than doubling the population. Mark made reference to an impending initiative focusing on supporting the housing of single persons.

7 Correspondence

No specific issues were raised, although there was some concern regarding the use of a combined address group for the parish council and the potential for duplication and unsubscribing.

8 Any other business

Sheila Jesson expressed concern about posting items to the village website, which seems to be considerably out of date. John Durrant expressed concern that the parish council could be exposed to the risk of penalties if it failed to post documents that it is legally required to and it was agreed the present situation is unsatisfactory. Jane Carter undertook to speak with Clive Billing with a view to administrator access being given to all contributing village organisations, including the parish council and church, so they can maintain their own parts of the website. Failing that, it was agreed the parish council will explore using a dedicated parish council website provider currently being used by Wick Rissington parish council, or create its own.

9 Date of next meeting

The next meeting will take place on Tuesday, 3 July, 2018. The meeting closed at 7:43.